

West Sussex Health and Wellbeing Board

20 June 2019 – At a meeting of the West Sussex Health and Wellbeing Board held at 10.15 am at Chichester District Council, Committee Rooms, 1E Pallant House, Chichester, PO19 1TY.

Present: Mrs Jupp (Chairman)

Rachel North	Dominic Wright	Paul McKay
Anna Raleigh	Gill Galliano	John Readman
Alex Bailey	Philippa Thompson	Bryan Turner
Natalie Brahma-Pearl	Frances Russell	Nik Demetriades
Annie Callanan	Mike Jennings	

Apologies: Paul Marshall, Kim Curry, Nigel Lynn, Dr Laura Hill, Katrina Broadhill and Peter Kottlar.

Part I

10. Chairman's Welcome

10.1 In welcoming Board Members, Officers and Members of the public to the meeting, the Chairman made two announcements.

10.2 It was announced that the Beat the Street Coastal West Sussex was launched on 19 June 2019. The launch was incorporated into the Legacy Youth Games at Worthing Leisure Centre. It was noted that 2700 residents were already signed up and playing in the competition. Board Members were informed that this was a six-week competition designed to increase activity in a fun way. Schools, community groups and workplaces in Worthing, Lancing, Shoreham by Sea, Bognor Regis and Littlehampton took part. The Chairman explained that more than 120 special sensors called 'Beat Boxes' were used across parts of West Sussex so that players could tap the Beat Boxes with cards and fobs to track their journey and earn points for themselves and their team. Public Health contributed funding towards this project, alongside Adur and Worthing Councils, Arun District Council and The Conservation Volunteers. It was noted that the project provided an opportunity to promote other work being delivered in West Sussex such as the WOW project (walking once a week) and the Daily Mile in schools.

10.3 It was also announced that in line with Public Health England West Sussex County Council was delivering a Dental Health Toolkit to support dental teams in improving their patient's oral and general health.

11. Declaration of Interests

11.1 None.

12. Urgent Matters

12.1 The Chairman congratulated the Director of Public Health and her team for the West Sussex Annual Health Report 2018/19 that had been shortlisted for an award, finishing 4th out of 68 publications. Board Members were pleased to note this success.

13. Minutes

13.1 Resolved that the minutes of the Health and Wellbeing Board held on 25 April 2019 were agreed and signed as a correct record by the Chairman.

14. OFSTED Inspection Judgement of Children's Services and the County Council's Improvement Plan

14.1 The Director of Children's Services presented the report on the Ofsted Inspection and the County Council's proposed Improvement Plan. The report explained the context for the creation of a Children First Improvement Plan that would demonstrate to the Department for Education that the Council has an effective and deliverable plan to address the areas that need to improve.

14.2 In presenting the report the Director of Children's Services welcomed the Board's involvement and support and requested the Board's oversight on the development of the Improvement Plan. The Director of Children's Services recognised the effectiveness of the Board's principle to work collaboratively and particularly welcomed its commitment and energy to the multi-agency approach.

14.3 The Director of Children's Services highlighted that:

- there was a determination across the system in West Sussex to improve Children's Services and the County Council had committed to raising the standards of Children's Services as its top priority.
- arising from the Ofsted judgement a statutory decision from the Department of Education (DFE) required the County Council to prepare an Improvement Plan. The Council's Children First Practice Improvement Plan would be submitted to the DFE and Ofsted in July 2019.
- the Secretary of State for Education had appointed, from 4 June 2019, a Commissioner for Children's Services in West Sussex to oversee the Council's response to the Statutory Direction. The Commissioner was named as John Coughlan, the Chief Executive of Hampshire County Council. It was noted that Hampshire County Council had achieved an 'Outstanding' Ofsted rating for their Children's Services so their support was valued and welcomed.
- the Commissioner would determine whether the Council's Improvement Plan was likely to be effective and would recommend

to the Secretary of State whether or not the County Council should retain responsibility for the direct provision of Children's Social Care Services.

- The Children First Improvement Plan would be presented to Cabinet at the end of July 2019.

14.4 In receiving the report the Board:

- agreed to support and engage with Children's Services to develop an effective Improvement Plan;
- requested a public, transparent process and offered engagement links with supporting agencies;
- stated that collaborative working would be key and this included data sharing;
- recognised that this was a system wide issue not just at the County level of Local Government but in the Districts and Boroughs where housing, strong communities, emotional support, health and other priorities were key supports to a Child's wellbeing;
- requested that the vital funding for the Integrated Prevention and Early Help (IPHE) be retained.

14.5 The Director of Children's Services stated that the County Council were reviewing investment and should be able to share a revised funding position at the next meeting of the Board.

14.6 The Board discussed ways in which they could offer support. It was agreed that:

- Healthwatch would provide engagement support;
- the Board would facilitate collaborative working;
- the Joint Strategic Needs Assessment (JSNA) as a life-course approach for children and young people would be used to offer valuable insight and learning tools;
- at the launch of the new Joint Health and Wellbeing strategy (JHWS) it was agreed that mental health in children would be prioritised in year 1;
- collaborative working across the Health and Wellbeing Board and Safeguarding Board and Partnerships would be a priority;
- a workshop would be arranged at the end of July to allow the Board to support the development of the Improvement Plan.

14.7 The Chairman thanked the Director of Children's Services for his report.

14.8 Resolved that the Board:

- a) noted the process for the production and delivery of the Children First Practice Improvement Plan, the progress to date and the further actions in hand;
- b) agreed that the Health and Wellbeing Board would contribute to the Children First Improvement Programme; and
- c) would have oversight of the multi-agency activities that relate to the Health and Wellbeing Board within the Children First Practice Improvement Plan

15. Public Forum

15.1 The Chairman reported that a question had been submitted prior to the meeting as the questioners were unable to attend. The Question was asked on behalf of the Charity, reMEMber on service provision for children with ME/Chronic Fatigue Syndrome. It was agreed that this question would be answered by the Head of Children, Families and Working Age Adults Commissioning by responding directly to the questioners outside of the meeting.

15.2 There were no questions from members of the public at the meeting.

16. West Sussex Local Safeguarding Children Partnership (WSSCP) arrangements

17.1 The Board received a report presented by the Director of Children's Services, the Head of Safeguarding and the Head of Safeguarding and Looked After Children from Sussex and East Surrey CCGs on the West Sussex Local Safeguarding Children Partnership (WSSCP) arrangements.

17.2 This report outlined revisions to statutory legislation which would result in the cessation of Local Safeguarding Children Boards (LSCB). The LSCB would be required to publish arrangements describing how they would safeguard children in the local authority area by 29 June 2019 and implement these arrangements within 3 months of this publication date.

17.3 It was noted that under the new legislation the local authority was no longer the lead child safeguarding agency. There would be three lead local safeguarding partners who would hold an equal and joint responsibility; health, police and the local authority.

17.4 Members of the Board were advised that the WSSCP arrangements would be published to the WSSCP website during the week commencing 24 June 2019, simultaneously sharing the arrangements with the Department of Education. The WSSCP Business Plan priorities would be signed off in early August 2019 to inform the partnership's work until March 2021. A Collaborative Working Agreement between the Health and Wellbeing Board, Safeguarding Adults Board, the WSSCP and the Safer West Sussex Partnership would be finalised to ensure effective multi-agency collaboration.

17.5 It was noted that the Chairman of the WSSCP would now undertake a scrutiny role, holding partners to account.

17.6 In discussing the report, the Independent Chair of the Adults Safeguarding Board emphasised the need for the Chairs of the partners to work closely together right across the area to fully understand the pressures and best methodology. The Board welcomed the opportunity for joined up working and shared responsibilities, this included a joint approach and closer working between Adult and Children's Safeguarding.

17.7 Board Members agreed that a focus should be on how to collect data and how to helpfully pass this on. It was noted that people did not always know what to look for and it was suggested that simple pointers should be

developed to encourage confidence and appropriate referrals. The Chief Executive of Adur & Worthing Borough Council offered to pilot this approach. Healthwatch offered engagement as an organisation that could provide links in a non-threatening way.

17.8 Resolved that the Board:

- a) Promotes Child Safeguarding responsibilities as described in the Children and Social Work Act 2017 and Working Together to Safeguard Children 2018 to harness a coherent and effective approach to work across West and Pan Sussex Safeguarding Partnership areas;
- b) Provided feedback on how best the WSSCP can utilise this opportunity to support the Partnership's ambition to work innovatively across its wider networks via a Collaborative Working Agreement; and
- c) Support the WSSCP's drive to improve services for children and their families across West Sussex following the recent Ofsted Inspection and use the voice of children to inform service improvements, particularly around identification and response to children and young people who are at risk of experiencing neglect.

17. Health and Wellbeing in Chichester

16.1 A presentation on Health and Wellbeing in Chichester was given by Chichester District Council's Wellbeing Manager. This provided an overview of the health and well-being issues and key priorities that were relevant to residents in Chichester. (Presentation tabled at the meeting and available on the website).

16.2 Key points highlighted were:

- Chichester was cited as a stunning area in which to work and live with a good university and college.
- It was noted that there were 'hidden' areas of deprivation that were often overlooked due to the idyllic nature of the district.
- House prices were noted as very high with average salaries not keeping up. A consequence was an ageing population as the area had become unaffordable for the young.
- Board Members were informed that there were public transport issues and Broad Band connectivity could be patchy.
- The ageing population meant a large number of elderly residents living in isolation with 8.5k older people living alone. Residents in the 65+ age group was set to increase by 9%.
- Some of the valued and successful Partnership projects that Chichester District Council delivered were highlighted as:

Choose Work – an employability Programme that develops life skills and work experience to help secure jobs

Young Careers Project – mentoring young people to find the right career paths

5 Ways to Wellbeing – Building mental health resilience in year 5 school children

Chichester Wellbeing and Social Prescribing – a successful Wellbeing hub had been running for 8 years which includes some joint working with Arun District Council and public health partners to deliver support such as tackling fuel poverty for vulnerable residents particularly in rural areas

New Social Prescribing Programme – employed four full time social prescribers that provided more complex support than just signposting

16.3 The Board was informed that Chichester District Council had formed a Public Health Working Group in 2015 which had representation across the Council in terms of ensuring that public health was recognised as the centre of everything the Council does.

16.4 In receiving the presentation the Board:

- praised the work of the Health and Wellbeing Team at Chichester District Council acknowledging the successful projects, social prescribing and public health issues placed at the centre of the council's ethos.
- recognised the rural areas of deprivation and subsequent health inequalities and endorsed the approach of Chichester District Council in tackling this.
- were keen that the Voluntary Sector should engage with and support social prescribing.
- agreed a future item for the Health and Wellbeing Board's agenda that would address Primary Care Networks and how they could be used in tackling issues such as health inequalities and rural deprivation.

16.5 The Wellbeing Manager was thanked for her informative presentation. The Director of Public Health praised the Public Health Working Group as a model of good practice and informed members of the Board that a Newsletter was being developed to capture the minutes of the Health and Wellbeing Board in terms of the positive work being undertaken across the County. This was expected in September 2019.

16.6 Resolved that the Board:

- a) noted the presentation;
- b) commented and asked questions on the information received; and
- c) provided feedback on how the Board and Local Health and Wellbeing partnerships could support the Health priorities in Chichester.

18. Safeguarding Adults Annual Report 2018/19

18.1 The Board received the Safeguarding Adults Board (SAB) Annual Report 2018/19 presented by the Independent Chairman of the

Safeguarding Adults Board and the Head of Safeguarding. It was noted that this report had been presented to the Health and Adult Social Care Select Committee on 12 June 2019.

18.2 It was outlined that the SAB would focus on the establishment of a stronger and more robust partnership by:

- embedding safeguarding practices that are person-led and underpinned by the principles of making safeguarding personal
- strengthening partnership practice for those who may be at risk and are transitioning to adulthood
- working with partners to assist prevention and promote the wellbeing of those who are homeless and experience abuse

18.3 The SAB Independent Chair advised members of the Board that the expert qualitative information received by meeting regularly with the Statutory Agency Chairs of the Subgroups was vital in supporting the SAB work. The Independent Chair gave thanks to Julie Philipps (Head of Safeguarding) and Ru Gunawardana (SAB Manager) for their support.

18.4 In receiving the report Board Members:

- praised the Annual Report for its user friendly, accessible approach
- welcomed the approach to empower frontline service providers by removing barriers and producing simple referral routes
- agreed there was a need for engagement across West Sussex Adults and Children Safeguarding to improve the way partner agencies work together to provide effective local arrangements
- recognised the vital partnership work in preventing homelessness that often resulted in abuse and neglect
- commented on the need for continuous improvement in how partner agencies worked together
- noted that case studies would be used as a source of learning, a communications strategy would be developed and lay members would be appointed to the SAB as a priority

18.5 The Chairman thanked the Independent Chairman of the SAB for her comprehensive report.

18.6 Resolved that the Board:

- a) actively supports the SAB's Strategic Plan to improve prevention services and the experience of adults at risk;
- b) provide feedback on how the Health and Wellbeing Board, as a representative of the partner agencies and within development of the Collaborative Working Agreement would contribute to the SAB's priorities; and
- c) share learning and improvement which crosses over with adult safeguarding.

19. Collaborative Working Agreement

19.1 The Director of Communities presented the report on the Collaborative Working Agreement to the Board. This report was tabled at

the meeting and as such it was recognised that Board Members had received little time in which to form opinion and provide feedback.

19.2 It was noted that as part of the Health and Wellbeing Board's (HWB) development as Systems Leaders and the launch of the Joint Health and Wellbeing Strategy (JHWS) work had been undertaken to draft a Collaborative Working Agreement (CWA) between the following West Sussex multi-agency boards and partnerships:

- Health and Wellbeing Board (HWB),
- West Sussex Safeguarding Children's Partnership (WSSCP),
- West Sussex Safeguarding Adults Board (SAB)
- Safer West Sussex Partnership (SWSP)

19.3 It was advised that the four boards and partnerships were part of a multi organisational system with key interrelationships between them. Consequently, it had been recognised that there was a need to work collaboratively to improve outcomes for the residents of West Sussex, minimise duplication and maximise value for money.

19.4 Board Members were presented with a draft CWA. In receiving this draft, the Board:

- agreed that there should be no barriers to data sharing when dealing with Safeguarding concerns
- requested that a data sharing protocol should be outlined within the CWA citing the need for a cultural change
- emphasised the roles that the District and Boroughs and Voluntary Sector could provide in supporting the CWA
- endorsed the need to work together as a collective
- recognised the CWA as a strategic document, agreeing its principles
- outlined the need for openness and transparency in order to effectively work together and tackle challenges within the communities

19.5 In summing up, the Chairman recognised that as this report was tabled at the meeting Board Members would need more time for consideration of the CWA. It was agreed that further comments/suggestions on the CWA would be e-mailed to the Democratic Services Officer, erica.keegan@westsussex.gov.uk by the end of July 2019.

19.6 Resolved that the Board:

- a) provide feedback on the Collaborative Working Agreement (CWA) with comments and suggestions to be received by the end of July 2019;
- b) endorses the need to work collaboratively to minimise duplication; maximise value for money and deliver effective outcomes for the residents of West Sussex; and
- c) agreed the Collaborative Working Agreement (CWA) in principle.

20. Healthwatch Community Partnership Working

20.1 The Board received a report on Healthwatch Community Partnership Working from the Chairman of Healthwatch. In presenting the report, the Chairman reminded that Healthwatch connected Health and Social Care stakeholders and the Community and Voluntary Sector in partnerships for the benefit of West Sussex.

20.2 It was reported that over the last 15 months Healthwatch West Sussex had targeted reinvestment of all income from Social Enterprise contacts outside of the statutory Healthwatch activities into funding the work to develop community partnerships. Healthwatch's aspiration was noted as the provision of truly integrated care systems – Health, Social Care, Community and Voluntary organisations that worked together in partnership to support individuals and family and friend carers.

20.3 The Chairman of Healthwatch outlined the following key points:

- a key priority was to connect care systems and bridge gaps between organisations
- Healthwatch had micro funded amounts of money (up to £500) to small organisations that produced a big impact. This included tea/coffee mornings that provided powerful networking opportunities, connecting and sharing ideas
- Healthwatch was noted as committed to supporting the need for integrated care systems
- Health watch linked systems at low level to assist with the exchange of knowledge and skills and provide a stronger voice/platform for smaller groups

20.4 In receiving the report, the Board:

- endorsed the integrated care systems approach
- recognised the important work undertaken by Healthwatch in working with Commissioners and Leaders across the NHS, public health and social care, local authority elected Members, representatives of the voluntary sector in order to support integrated working to improve the health and wellbeing of the residents of West Sussex
- Sussex Community Trust welcomed the opportunity to work with Healthwatch for the effective use of link workers
- Voluntary Sector representatives praised the work of Healthwatch as recipients of their valued service explaining that the information provided assisted in learning and their ability to grow as voluntary organisations
- agreed that the links Healthwatch provided at grass roots level were invaluable and of considerable benefit to local residents

20.5 The Chairman thanked Healthwatch for the comprehensive report.

20.6 Resolved that the Board noted the report.

21. West Sussex Health and Wellbeing Board Terms of Reference

21.1 The Board received a revised Terms of Reference for consideration. It was explained that the Terms of Reference was last updated a few years ago and as such needed realignment with the Board's working arrangements and aspirations. The Terms of Reference was necessary to inform Governance arrangements so that the Board could undertake its duties in line with West Sussex County Council's Constitution.

21.2 In considering the terms of reference the Board:

- welcomed the increase from two voluntary sector representatives to three in recognition of the valuable work undertaken by the 3rd Sector
- suggestion was made that accountability should be made clearer within the Terms of Reference and this was agreed
- endorsed the revised Terms of Reference with the addition of accountability

21.3 It was noted that the Terms of Reference would be revised and presented to West Sussex County Council's Governance Committee on 9 September 2019 for recommendation and formal agreement at the following full meeting of the County Council.

21.4 Resolved that the Board:

- a) provided feedback on the suggested revisions; and
- b) endorsed the Terms of Reference, as amended, for recommendation to the County Council's Governance Committee.

22. West Sussex Better Care Fund Programme

22.1 The Board received the regular updated report on the West Sussex Better Care Fund Programme. (Copy of the report appended to the agenda and available on the website).

23. Date of next Meeting

23.1 The next meeting of the Board was confirmed as 10 October 2019 at 10.30am at Horsham District Council.

23.2 It was noted that a special meeting of the Board may be arranged towards the end of July 2019 for consideration of the Children First Improvement Plan. Board Members would be notified.

23.3 In closing the meeting, the Chairman thanked Chichester District Council for hosting this meeting of the Health and Wellbeing Board.

(The meeting closed at 12.45pm)

Chairman